



California Fire & Rescue Training Authority. Sacramento

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Governing Council

Fire Chief Brian Marshall
Deputy Chief Niko King
Deputy Chief Brian Shannon

California Governor's Office of Emergency Services
Sacramento Fire Department
Sacramento Metropolitan Fire District

Asst. Chief Joe Gear
Executive Director

CALIFORNIA FIRE AND RESCUE TRAINING AUTHORITY AT SACRAMENTO GOVERNING COUNCIL REGULAR MEETING April 18, 2019 – 4:00 PM

**California Exercise Simulation Center (CESC)
10545 Armstrong Avenue
Suite 320
Mather, CA 95655**

CALL TO ORDER (4:05 PM)

Acting Council Chair Deputy Chief Niko King called the meeting to order at 4:05 PM. Also, present: Fire Chief Brian Marshall, and Deputy Chief Brian Shannon. Staff: Executive Director Joe Gear, Council Clerk Lana Nielsen and an audience of 5.

PLEDGE TO THE FLAG

PUBLIC COMMENT ON AGENDA/NON-AGENDA ITEMS

CONSENT AGENDA

- 1. Approval of Action Summaries: January 17, 2019**
- 2. Fiscal Document/County of Sacramento District Signature List**
- 3. Election of Officers: Chairperson – move from Consent agenda for further discussion.**

Council Action:

Fire Chief Marshall declined to vote as he was not employed with Cal OES at the time of the January 17, 2019 Governing Council Meeting.

King/Shannon: Move to approve consent agenda with changes

(AYES: Shannon, King)

Motion Passed

EXECUTIVE DIRECTOR REPORT (Gear)

Classes and enrollment continue to increase at a steady pace thanks to Cristy Jorgensen. Other agencies continue to express interest in partnering with the JPA. As the JPA continues to expand its classes and training programs there is a need for better support vehicles, with this in mind the Executive Director is exploring optional lease options with both DGS and Enterprise Holdings. Chief Marshall, asked that a detailed report on quotes received for vehicles be presented at the next Governing Council meeting to provide a better idea of what that option looks like for the JPA.

TRAINING REPORT (Gear)

1. Training programs report – Table Attached

At the June 26, 2018 Governing Council Meeting, staff presented the proposed training plan for FY 2018/19. As part of that presentation, the following projections were made:

- 84 Training Deliveries
- 1387 Students Trained
- Projected Net Revenue of \$418,900
- Budgeted Expenses of \$345,956
- Projected Gross Revenue of \$72,944

As of April 1, 2019 staff can report the following for the Training Program:

- 63 Training Deliveries have occurred
- 25 Additional Training Deliveries are scheduled
- 1,114 Students Trained
- Actual Net Revenue: \$254,499
- Actual Expenses: \$207,630
- Actual Gross Revenue: \$46,868

ACTION ITEM(S)

1. Strategic Plan (Gear)

Council Action:

Shannon/Marshall: Move to approve the scheduling of the Strategic Plan Meeting

(AYES: Shannon, King, Marshall)

Motion: Passed

2. Zinfandel Site Development (Gear)

Partial approval was given to update the 2nd anchor points on the Zinfandel training props. The council decided to defer the remaining items of the Zinfandel site development for further discussing during the Strategic Plan Meeting.

Council Action:

Shannon/Marshall: Move to approve the upgrade of the 2nd anchor points, not to exceed \$8,000

(AYES: Shannon, King, Marshall)

Motion: Passed

3. US&R Reserve Funds: Swiftwater (Gear)**Council Action:**

Shannon/Marshall: Move to approve \$60,000 of US&R Reserve funding to be used for Swiftwater Training

(AYES: Shannon, King, Marshall)

Motion: Passed

4. CFRTA Policy 2353: US&R Lead Instructor (Gear)**Council Action:**

Shannon/Marshall: Move to approve CFRTA Policy 2353 US&R Lead Instructor job description

(AYES: Shannon, King, Marshall)

Motion: Passed

5. CFRTA Policy 2354: US&R Adjunct Instructor (Gear)**Council Action:**

Shannon/Marshall: Move to approve CFRTA Policy 2354 US&R Adjunct Instructor job description

(AYES: Shannon, King, Marshall)

Motion: Passed

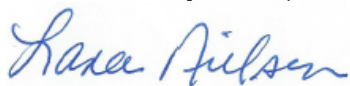
Appointment of Council Chair: Further discussion was made around the appointment of the Council Chair. A vote was initiated and the outcome was that Fire Chief Brian Marshall of Cal OES would be the new Council Chair.

GOVERNING COUNCIL QUESTIONS AND COMMENTS**ADJOURNMENT 5:15 PM**

NEXT MEETING(S) – Location: Empire Ranch Golf Course
1620 E. Natoma St., Folsom, CA 95630
2019 Schedule, 4PM

Thursday, June 20, 2019

Posted on April 18, 2019 by:



Lana Nielsen, Council Clerk